SAMPLE
Project Budget *by Function*
(Example: Museum Exhibit)

Project Title:
Project Start and End Date:

	Davis Request ($)	Total Project Budget ($)
Expenses		
Exhibit Design and Installation *(Sample Function 1)*		
Consultant/Curator		
Exhibition Design & Installation		
Supplies and Materials		
Printing		
Marketing and Outreach		
Subtotal Exhibit	**$0**	$0
Educational Program *(Sample Function 2)*		
Consultant/Educator		
Travel		
Supplies and Materials		
Printing		
Marketing and Outreach		
Subtotal Equipment	**$0**	$0
Publication (Sample Function 3)		
Supplies and Materials		
Printing		
Digital and Website Publication		
Marketing and Outreach		
Subtotal Publication	**$0**	$0
*Operating Expenses (Sample Function 4)		
Employee Salaries		
Office Rent and Maintenance		
Telephone, printing, supplies		
Computer Support		
Subtotal Operating	**$0**	$0
Total Expenses	**$0**	$0

Income (Additional Sources of Funding)	Committed ($)	Requested ($)	Pending ($)
Foundations:			
Davis Family Foundation			
X Foundation			
Y Foundation			
Individual Donations			
Corporate			
State/Federal			
Other Income			
Total Income	$0	$0	$0

*Note: Operating and ongoing salary expenses are rarely supported by the Davis Family Foundation