SAMPLE

Income/Expense Statement
1/1/2013 through 12/31/2013

Actual
(<date>)

Income
- Government Grants
- Foundation and Corporate Grants
- Individual Contributions
- Earned Income
- Interest Income
- Other Income

Total Income $0

Expenses
- Salaries and Wages
- Employee Benefits and Taxes
- Total Personnel Costs
- Bank/Investment Fees
- Depreciation Expense
- Equipment Rental & Maintenance
- Food Costs
- Fundraising/Development Expenses
- Insurance Expense
- Marketing/Advertising
- Postage and Delivery
- Professional Development
- Professional Fees
- Rent and Occupancy
- Supplies and Materials
- Telephone Expense
- Travel Expense
- Other Expense 1
- Miscellaneous Expenses

Total Expenses $0

Revenue Over Expenses $0