

Davis Family Foundation Online Questions Preview - EDUCATION

This document is meant to be used as a worksheet – no need to complete everything. You may draft your responses, then copy and paste into the portal application. All grant requests must be submitted through the online portal, which can be accessed on the Foundation’s website.

Organization Details

*Organization Name:

Are you using a fiscal sponsor? If yes, please enter the name of your fiscal sponsor here.

If you are using a fiscal sponsor, please contact the Program Officer before completing this application for instructions and additional requirements.

*Address:

*City:

*State:

*Zip:

*Phone:

Website:

*Year Established:

*Tax ID:

*Organization Annual Budget - For current fiscal year:

*Board Approved Mission Statement *100 word limit*:

Organization and Project Contacts

Organization Primary Contact (Executive Director, President, Board President etc.):

*Prefix:

*First Name:

*Last Name:

*Title:

*E-mail:

*Office Phone:

Proposal Primary Contact: (This is the person we will contact with questions about the proposal)

*Prefix:

*First Name:

*Last Name:

*Title:

*E-mail:

*Office Phone:

* required fields. You will not be able to submit your application without providing this information

Davis Family Foundation Online Questions Preview - EDUCATION

This document is meant to be used as a worksheet – no need to complete everything. You may draft your responses, then copy and paste into the portal application. All grant requests must be submitted through the online portal, which can be accessed on the Foundation’s website.

Project Details

*The Davis Family Foundation only supports organizations whose primary purpose falls within one of the following categories. Please select one. **Additional questions will appear depending on your selection.**

Educational

*Title or Name of Project *15 word limit*

*Grant Request Amount:

*Total Project Budget:

*Project Estimated Start Date:

*Project Estimated End Date:

*Brief Project Summary *50 word limit*

*List 1-3 expected results of your project. If awarded, you will be asked to report on these results. *150 word limit*

* How will your project achieve these expected results? Describe your action steps. *400 word limit*

*How will you monitor progress of the project and what criteria will be used for measuring effectiveness? *150 word limit*

*Geographic Area Served by the Project *50 word limit*

*Number of People Served:

*Explanation of Number of People Served *50 word limit*

* Are there other organizations in your geographic area that have a similar initiative? If so, what makes yours unique? *100 word limit*

EDUCATIONAL PROPOSALS ONLY

*What grade levels will be served by the project? Choose up to 5:

Pre-K

Elementary

Middle School

High School

Post-High School

* required fields. You will not be able to submit your application without providing this information

Davis Family Foundation Online Questions Preview - EDUCATION

This document is meant to be used as a worksheet – no need to complete everything. You may draft your responses, then copy and paste into the portal application. All grant requests must be submitted through the online portal, which can be accessed on the Foundation's website.

*How does the project “promote systemic change in education” or “provide innovative programs to improve education”? 150 word limit

* Please provide literature, outcomes statistics, or references to previous work or research that supports your project. If necessary, an attachment can be uploaded in the "brief supplemental material" on the next page.
150 word limit

*The Foundation does not normally support general operating and/or administrative expenses (including ongoing salaries), endowments, annual giving campaigns, or multi-year grants. If your project must include these expenses, please provide an explanation. 100 word limit

*What are the other sources of income for this project, and if you don't receive full funding, how will this project be affected? 150 word limit

* What are your plans for long term sustainability of both the project and the organizations?
150 word limit

For Building and Renovation Projects Only:

Who owns the building? 20 word limit

Is the building listed on the National Register of Historic Places? 20 word limit

Are you using renovation techniques and materials to preserve historical integrity? Have you consulted an historic renovation professional? 100 word limit

Please outline all planned or anticipated renovation phases, including the timeline and cost estimates. 100 word limit

Attachments

When possible, please limit to 1 page. The maximum file size per attachment is 80MB. All major files types are accepted including Microsoft Word (.doc .docx) Excel (.xls, .xlsx) Adobe PDF (.pdf) Images (.jpeg, .png) etc. No text or .pages documents please.

- *1. Current IRS determination letter clarifying applicant's 501(c)(3) and 509(a) status.
- *2. Current list of Directors/Trustees and Officers of applicant. Please include name, town of residence, and affiliation.
- *3. Project budget: financial income and expense details of the project. Please include detail of additional funding for this project: list source, amount, and status (received, committed and/or requested to date).

* required fields. You will not be able to submit your application without providing this information

Davis Family Foundation Online Questions Preview - EDUCATION

This document is meant to be used as a worksheet – no need to complete everything. You may draft your responses, then copy and paste into the portal application. All grant requests must be submitted through the online portal, which can be accessed on the Foundation’s website.

4. Most recent audited financial statements if available (or a review or compilation). If your organization does not have an audit, submit the most recent Form 990. If your organization does not have an audit or 990, please explain in the "additional information" field below.
Explain any significant losses in the field below
- *5. Balance Sheet (assets and liabilities) for the most recently completed fiscal year. Please explain any significant losses in the below field.
- *6. Income Statement (profit and loss) for the most recently completed fiscal year.
Please explain any significant losses in the below field.
- *7. Operating budget for the current fiscal year.
8. Photos for building campaigns or renovations
9. Brief supplemental material regarding the project in addition to the required information. Please do not include general organization newsletters, annual reports, etc.

Additional Information Regarding Attachments

*Please explain any significant losses in your financials documents if applicable. *200 word limit*

Additional information regarding uploaded documents. *100 word limit*

Signature Page

The applicant hereby gives assurance that:

- The activities and services for which assistance is sought will be administered by or under the supervision of the applicant.
- Funds received under this application will be used only for the specific project shown, and a completion report will be submitted to the Foundation.
- The filing of this request has been authorized by the Board of Directors of the applicant.
- The requesting organization is currently recognized by the IRS as a tax-exempt, 501(c)(3) non-profit organization and does not have an IRS 509 (a)(3) or private foundation status.
- The applicant agrees to indemnify, defend and hold harmless the Davis Family Foundation and its agents and employees from any liability, loss, cost, injury, damage or other expense that may be incurred by the applicant or claimed by any third person against it as a result of funding the applicant’s project or any action or non-action taken in connection with the applicant’s project.
- I attest that information contained in this application and in any attachments made as part of this application are true and correct to the best of my knowledge.

Questions? Please contact:

Grants Manager, Stefanie Millette (207) 846-9132 x13 or smillette@davisfoundations.org

Grants Associate, Suzanne Muir (207) 846-9132 x16 or smuir@davisfoundations.org

* required fields. You will not be able to submit your application without providing this information