

Davis Family Foundation Grant Completion Report

Grantee:

Contact:

Project Title:

Date Awarded:

Amount Granted:

The Trustees of the Davis Family Foundation require that you provide a completion report. If the project is not completed within 12 months of receipt of funds, please provide a brief written progress report in the interim.

1. **What were your original goals and objectives for this project and to what extent were they achieved?**

2. **Did you encounter any unexpected obstacles or opportunities in carrying out your work? (Please explain.)**

3. **How were the Davis Family Foundation grant funds spent? Please attach an itemized expense summary comparing actual expenses with your original budget.**

4. **Did our grant attract other funding for your project? (Please explain.)**

5. **Did our grant, in combination with funding from other sources, result in excess funding for your project?**

6. ***If applicable, how do you propose to provide adequate funding for this project in the future?***

7. **In an effort to improve our grantmaking, we welcome any additional comments you wish to make regarding our grant application, award notification and post-grant reporting process.**